

## Cancellations and Refunds of Registration Fee

Delegates wishing to cancel their registration have to fill out the Cancellation form and send it by email to the Congress Registration Center, [iucncongressregistration@spargoinc.com](mailto:iucncongressregistration@spargoinc.com), no later than 31 July 2016. Note that cancellations will incur a fee as follows:

Cancellation form submitted by 15 May 2016 *	90% Refund
Cancellation form submitted from 16 May 2016 to 3 July 2016 *	70% Refund
Cancellation form submitted from 4 July 2016 to 31 July 2016 *	50% Refund
Cancellation form submitted from 1 August 2016 *	No Refund
No Show	No Refund

\* all due dates are based on Washington, DC standard time (GMT -4)

Congress Registration Office: SPARGO, Inc. on behalf of IUCN

Email: [iucncongressregistration@spargoinc.com](mailto:iucncongressregistration@spargoinc.com)

Phone: 800-699-5113 (within the U.S.); 703-449-6418 (International)

Address: 11208 Waples Mill Rd, Suite 112

Fairfax, Virginia 22030 USA

Reimbursement of Registration fee will be processed after the Congress (October 2016).

[Congress Cancellation Form](#)

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## Substitution Policy

Substitution of a registered delegate is only permitted until 21 August 2016 between delegates from the same organization. Original registrant must submit a written authorization in the form of a signed letter via email by 21 August 2016.

After receiving a confirmation email issued by the Congress Registration Center, the substitute delegate must submit a new registration form within one week. This does not apply to sponsored delegates which need to contact their Membership Focal Point in such cases.

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## Disclaimer

1. If the World Conservation Congress is cancelled, or if its scheduled date or venue is changed as a result of any force majeure events including, without limitation, natural disasters, acts of God, war, terrorism or any acts or omissions of third parties that are beyond the control of IUCN, IUCN shall not be liable to participants for any damages, costs or losses incurred including,

without limitation, transportation costs, hotel or accommodation costs, and any other financial loss. In case of any such force majeure events, IUCN reserves the right either to hold the entire registration fee and apply it towards a future World Conservation Congress, or to reimburse the registration fee after a prorated deduction of the reasonable costs already incurred for the organization of the World Conservation Congress.

2. IUCN reserves the right to modify the programme of the World Conservation Congress at any time, unilaterally and without notice and IUCN does not give any warranty that any particular individual will appear as a speaker or panelist. While IUCN will make reasonable efforts to provide accurate information on the Congress Website, IUCN makes no guarantees or representations as to the accuracy of such information.
3. IUCN cannot accept any liability for death, injury, damages, loss, cost or expense suffered by any person (including accompanying persons or partners or attendant caregivers). In particular, IUCN cannot accept any liability for losses arising from the provision or non-provision of services provided by hotel companies or transport operators.